

Electrical Services

⚡ Determine power needs by checking the UL rating plates of each electrical item to be used in your booth. Plate will give information regarding VOLTS (ex. V120), WATTS (ex. W1000) and/or AMPS (ex. A30). Add power requirements of all items to be powered in the booth and select the appropriate service from the list below. For questions or assistance, please contact our exhibitor service staff.

⚡ Electrical service must be ordered by each individual exhibitor and may not be shared with, or borrowed from, a neighboring exhibitor. Modern Expo & Events and the exhibit facility conduct metered electrical audits during each show. Any exhibitor found to be accessing electricity without having ordered and paid for it, or accessing more power than ordered, will have their power disconnected until an electrical order, plus a minimum one hour electrician fee, is received and paid in full.

! IMPORTANT: All power connections will be placed at the back of your booth unless otherwise indicated on the following page. Outlets with specific placement or 20 amps or more will be charged a minimum of 1-hour electrician labor.

120 VOLT OUTLETS				
QTY	ITEM DESCRIPTION	DISCOUNT	STANDARD	TOTAL
	Outlet up to 5 amp or 500 watt	\$110.00	\$143.00	\$
	Outlet up to 10 amp or 1000 watt	\$160.00	\$208.00	\$
	Outlet up to 15 amp or 1500 watt	\$209.00	\$272.00	\$
	Outlet up to 20 amp or 2000 watt	\$232.00	\$302.00	\$
<i>NOTE: Four or more outlets per booth and all electrical service 20 amps and above require a minimum of one (1) hour of electrician labor.</i>				

SINGLE PHASE 208 VOLT OUTLETS				
QTY	ITEM DESCRIPTION	DISCOUNT	STANDARD	TOTAL
	20 amps or less	\$314.00	\$409.00	\$
	30 amps	\$377.00	\$490.00	\$
	60 amps	\$627.00	\$815.00	\$
	Greater than 60 amps	CALL	CALL	\$
<i>NOTE: All 208 volt outlets require a minimum of one (1) hour of electrician labor.</i>				

THREE PHASE 208 VOLT OUTLETS				
QTY	ITEM DESCRIPTION	DISCOUNT	STANDARD	TOTAL
	20 amps or less	\$419.00	\$545.00	\$
	30 amps	\$501.00	\$652.00	\$
	60 amps	\$827.00	\$1075.00	\$
	Greater than 60 amps	CALL	CALL	\$
<i>NOTE: All 208 volt outlets require a minimum of one (1) hour of electrician labor.</i>				

ELECTRICIAN LABOR				
QTY	ITEM DESCRIPTION	DISCOUNT	STANDARD	TOTAL
	Electrician Labor Straight Time per hour	\$89.00	\$116.00	\$

ELECTRICAL ACCESSORIES				
QTY	ITEM DESCRIPTION	DISCOUNT	STANDARD	TOTAL
	Multi-outlet Plug Strip	\$19.00	\$25.00	\$
	Extension Cord	\$19.00	\$25.00	\$

PAGE TOTAL \$

Company Name: _____ Booth #: _____

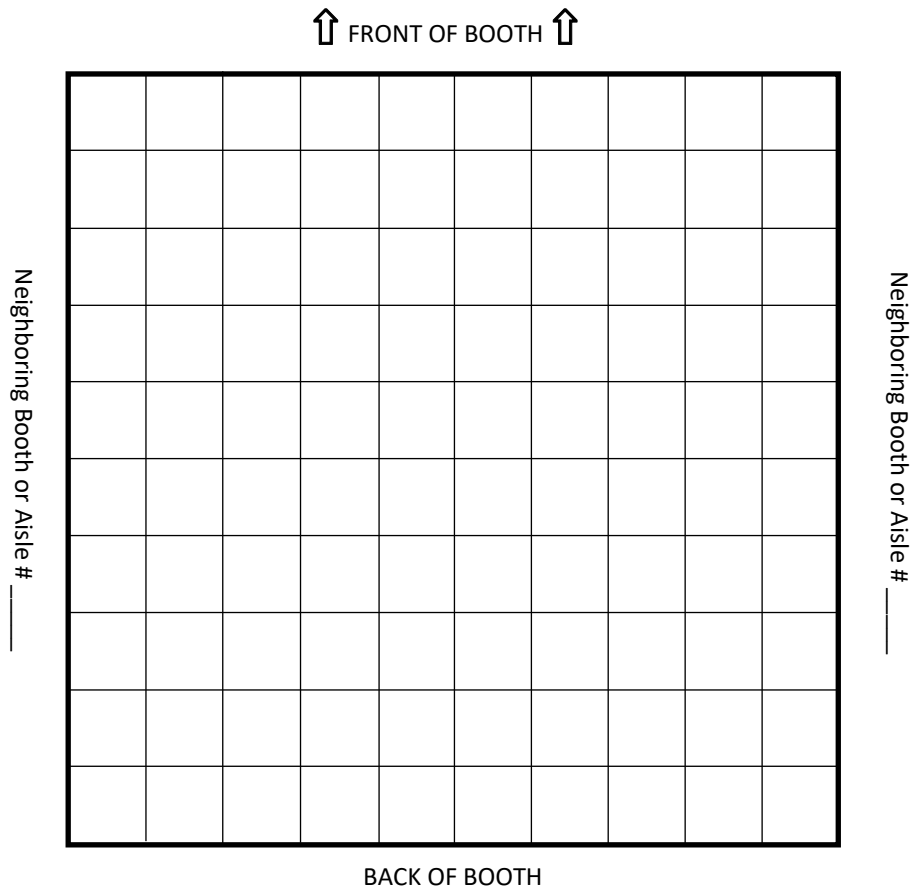
Custom Electrical Drops

Please indicate desired location of custom electrical drops in the diagram below. Indicate any large equipment or display items to provide context.

Please attach this page to the electrical order form to ensure proper placement of the outlets in your booth.

Rates quoted for all connections cover delivery to one location in island booths and to one location at the rear of inline or peninsula booths. If you require the outlets to be distributed to any other location, material and labor charges apply. There is a minimum charge of 1 hour for installation and a half hour for removal.

All outlets will be placed at the back of the booth unless otherwise indicated in the grid below



Please indicate measurements in feet from booth edge(s) of desired electrical drops.

PAGE TOTAL	\$ _____
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Company Name: _____ Booth #: _____

Electrical Rules & Regulations

Electrical service is **not** included as part of your booth space rental. The exhibit facility requires that all exhibitors contract with Modern Expo & Events for installation of electrical services and must pay MEE a fee for electrical service used, on a rate schedule determined by the exhibit facility. **Please help us provide you with the best service by ordering your electrical service in advance. Advance orders receive priority service.**

Extension cords are **not** included in your order. You may rent them from Modern Expo & Events, or use your own. Please adhere to the following **FACILITY REQUIREMENTS**:


Any extension cords brought in by exhibitors or designated contractors, must be flat cord. **ROUND CORDS ARE NOT ALLOWED.**


Triple outlet adapters, or multiple outlet extension cords are NOT ALLOWED.


All cords in traffic areas must be taped down with black & yellow caution tape. Including within your booth if the public is allowed inside your booth.


All cords must be grounded.


Facility or Fire Marshal representatives may inspect this event and require changes to your booth if the above requirements are not met.


 Exhibitors and/or their contractors may **not** make any connection to a permanent facility electrical connection. Any unauthorized electrical connections will be disconnected until such service has been ordered and paid for through MEE representatives. MEE shall not be responsible for any damage, inconvenience or loss of business to exhibitors that have electrical service disconnected due to unauthorized connection or failure to pay for electrical service.


 Exhibitors may not share electrical connections with neighboring exhibitors, or make connection to extensions cords or other power supplies provided for their neighbor.

 Materials provided for electrical service (cords, cables, plug strips, distribution equipment, etc.) are the property of MEE and are not to be moved, altered or removed from the booth space by exhibitors or their agents. Any material or equipment missing from the booth space at the close of the show will be billed to the exhibitor of record at full replacement cost as determined by MEE.

 Modern Expo & Events is not responsible for fluctuations in delivered power or interruptions in electrical service due to circumstances beyond its control (ex. facility power supply issues, power outages, brown-outs, etc).

 Modern Expo & Events is not responsible for damage to equipment or display materials resulting from failure to order adequate power to properly operate such equipment or display material. Please check to make sure that you understand your power needs and order enough electricity to adequately power those needs.

 Electrical rates provide power to a single location within the booth space. For in-line and peninsula booths, service is provided to the back center of the booth. For island booths, service is provided to a single location within the booth. Custom service drops are available for an additional fee. Electrical charges are based upon wattage/amperage, regardless of the amount of time used. If the exhibitor is found using more than was ordered, the exhibitor will be charged accordingly.

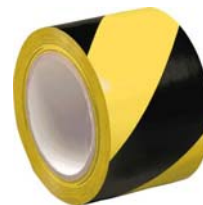
 Electrical rates do not include connection of exhibitor equipment or display material to electrical service drop. Custom connection is available on a time and material basis.



Only flat extension cords are allowed in this facility, including within exhibit booths.



Triple Outlet Adapters **NOT** allowed in the facility.



All cords in traffic areas **MUST** be taped down with black and yellow caution tape.

Third-Party Payment Authorization

- Ⓢ This form must be completed and returned to Modern Expo & Events by the deadline date.**
- Ⓢ Both parties must sign this form, indicating acceptance, or the request for third-party payment will be denied.**
- Ⓢ By signing this form, the Exhibitor agrees that it is ultimately and finally responsible for charges incurred on its behalf by its appointed contractor or third-party payer. If the named third-party fails to make payment, ME&E will demand payment from the Exhibitor of Record prior to close of show.**

SERVICES COVERED BY THIRD-PARTY PAYMENT					
<input type="checkbox"/>	All Services	<input type="checkbox"/>	Booth Furnishings	<input type="checkbox"/>	Specialty Furnishings
<input type="checkbox"/>	Electrical Service	<input type="checkbox"/>	Carpet	<input type="checkbox"/>	Material Handling
<input type="checkbox"/>	Booth Cleaning	<input type="checkbox"/>	Floral	<input type="checkbox"/>	Labor
<input type="checkbox"/>	Forklift	<input type="checkbox"/>	Sign Hanging	<input type="checkbox"/>	Other

THIRD PARTY INFORMATION			
Company Name:		Contact:	
Address:		Phone:	
City, State, ZIP		Email:	
Authorized Signature:		Alt. Phone (opt)	

EXHIBITING COMPANY INFORMATION			
Company Name:		Contact:	
Address:		Phone:	
City, State, ZIP		Email:	
Authorized Signature:		Alt. Phone (opt)	

Third-Party Credit Card Authorization

Card Type: Visa MasterCard American Express Discover Card

Card Number: _____ Expiration Date: _____ CVV2 Code: _____

Card Holder Name: _____ Card Holder Signature: _____

Card Billing Address: _____

Company Name: _____ Show Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Authorized By: _____ Email: _____

Signature: _____ Booth #: _____